



# Certificate of Completion

**SHEKHAR PADHY**

has successfully completed the HP LIFE online course

## **Business Email**

By completing this course, the above-named student has learned new skills including how to define the structural elements of a business email, develop and write an effective business email, and use email in different professional scenarios.

Presented 5/4/2025

A handwritten signature in black ink, appearing to read "Michele Malejki", is positioned above a solid black horizontal line.

Michele Malejki

Executive Director, HP Foundation

Certificate serial number: [c7e5381e-87f9-42d3-a271-4a1a1695c717](#)